



**YAMHILL FIRE PROTECTION DISTRICT**  
**Business Meeting Minutes**  
**275 South Olive, Yamhill, Oregon**

**Date and place:** The meeting of the Fire Board was called to order on Monday, July 8, 2019, at the Yamhill Fire Protection District Fire Hall, 275 South Olive, Yamhill Oregon.

Board President Jim Phillips the Board meetings to order at 7:38 pm.

**Board Members Present:** President – Jim Phillips, Vice-President – Jon Peasley, Board Member- Paul Van De Grift, Secretary-Joe Tavera, and Treasurer - Clint Giberson.

**Officers Present:** Chief Brian Jensen, Assistant Chief Trampas Bergstrom

**Guests:** Rocky Losli, Jay Disbrow, Robert Schmidt

**Public Comment:**

- Rocky –
1. Wanted to know if the re-elected Board members had been sworn in. President Phillips said they had not, but it would be done at the September 2019 Board Meeting.
  2. Wanted to know if thank you letters had been sent to the News Register and KLYC. President Phillips advised that they hadn't yet, but that he would work on that.
  3. Wanted to know if the District had a 20-year Comprehensive plan that include the lot next door and if it was reviewed annually. President Phillips advised that there was an old strategic plan and the 20-year equipment plan which was just updated. It is on the Board list of things to do this winter.
  4. Asked about the School Compliance with the Temporary Occupancy. Chief Jensen advised that the Temporary Occupancy had been extended to the end of December 2020 as that is when the city will have completed the new "Water Line" into town. Both the CTE and the GYM follow the Temporary Occupancy requirements.
- Robert - Asked the Board about renting part of the Storage shelter for \$50.00 per month to store a 40' Fire Ladder Truck that he owns. The Board discussed the request and felt that it was in the best interest of the District that they don't start things like this and denied the request.



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**Minutes of the Last Meetings:**

Minutes from the July 8, 2019, Board meeting were reviewed.

**Motion:** Clint Giberson moved to accept the July 8, 2019 Board Meeting minutes as presented, second by Joe Tavera.

Phillips – aye  
Giberson – aye  
Peasley – aye  
VanDeGrift – aye  
Tavera - aye  
Motion passed 5 ayes and 0 nays.

Financial Report: Clint Giberson presented the Financial report.

**Motion:** Jon Peasley moved to accept the financial report as presented with a second by Paul VanDeGrift.

Phillips – aye  
Giberson – aye  
Peasley – aye  
VanDeGrift – aye  
Tavera - aye  
Motion carried 5 ayes, zero nays.

**Chiefs Report:**

1. Reviewed calls for July 2019.
2. YFPD provided EMS coverage at the County Fair on July 30<sup>th</sup> and August 2<sup>nd</sup>.
3. Waiting to hear back on the AFG Grant, and SAFER Grant.
4. The Specs for the New Engine are done and out. RFP's are due back by 1:00pm on August 28 with opening at 2:00pm.
5. Working on the 2018-2019 Audit materials. The Audit is scheduled for August 16, 2019.
6. We have 5 new volunteers that are done or just finishing there EMR class.



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7. The Volunteers worked with YPD on National Night Out on August 6<sup>th</sup>, Served 300 hamburgers and 30 to 40 lbs. of Hot Dogs.
8. The Volunteers will be doing the Breakfast with Santa on December 7, 2019 with the theme being "Polar Express".
9. The Tires sold on e-bay for \$305 and have been paid for and picked up.
10. The District was awarded the VFA 50/50 Grant for a total of \$16,600 which is for portable radios and pagers.
11. Working on completing the information and cost for the new Air Packs.
12. Working with McMinnville to assume the contract and oversight for EMS coverage at the Yamhill County Fair.

**Old Business:**

ITEM 1: None

**New Business:**

ITEM 1: Western Oregon Electric Representative from the District with voting rights.

**Motion:** Clint Giberson moved to Board President Jim Phillips the authority to be the District's Representative and have the authority to vote for the Western Oregon Electric Cooperative, second by Joe Tavera.

Phillips – aye  
Giberson – aye  
Peasley – aye  
VanDeGrift –aye  
Tavera - aye

Motion passed 5 ayes and 0 nays.

**Committee Reports:**

**Safety:** Assist Chief Bergstrom reviewed the Safety Committee report.



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**Good of the Order:**

ITEM 1: Next Fire Board Meeting will be September 9, 2019  
at 7:30pm

**Announcements:**

ITEM 1: November 7-9, 2019 is the Oregon Fire Service  
Conference in Seaside.

**Adjournment:**

**Motion:** Jon Peasley made a motion to adjourn at 8:32  
pm, seconded by Clint Giberson.

Phillips – aye  
Giberson – aye  
Peasley – aye  
VanDeGrift – aye  
Tavera - aye  
Motion passed 5 ayes and 0 nays.

**Meeting Adjourned: 8:32 pm**

**Respectfully submitted:**

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**Fire Chief Brian Jensen**