

Minutes
YAMHILL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
275 South Olive, Yamhill, OR 97148
November 3, 2025 6:30pm

1. The meeting was called to order by Josh Brown, board President at 6:36 pm.
2. Roll call was conducted, 5 Board members were present. Josh Brown, Craig Sauers, Randy Weston, Paul Vandegrift and Tom Bernards.
3. Public comment pertaining to the agenda items: None
4. Approval of minutes:
 - a. Oct 13th, 2025 Work Session Minutes
 - b. Oct 13th, 2025 Regular Board Meeting Minutes
 - c. Oct 22nd, 2025 Special Board Work Session, Executive Session
 - d. Oct 25th, 2025 Special Board Special Meeting, Executive Session

Tom moved to approve the minutes by adding adjournment times, 2nd by Craig. Roll – Paul yes, Craig yes, Josh yes, Randy yes, Tom yes. Motion carried.

5. Approval of financials. Motion to approve the financials by Paul moved, 2nd by Tom. Roll – Paul yes, Craig yes, Josh yes, Randy yes, Tom yes. Motion carried. Financials approved.
6. Fire Chief Report by Terry Lucich (see attached) Asst Fire Chief Report by Chris Featherston (see attached).
7. Old Business:
 - a. Policy Update
8. New Business
 - a. Update Fire Chief Spending Limit
Randy moved to limit the Fire Chief’s discretionary spending limit to \$1000.00 Craig 2nd. Roll – Paul yes, Craig yes, Josh yes, Randy yes, Tom yes. Motion carried.
 - b. SubStation report: Tom will pursue and explore options with Mitchel Robbins.
 - c. Fit Tester Machine MOU. Tom moved to accept the memorandum of understanding and add that whoever is in possession of the tester will be responsible for corrective maintenance. Craig 2nd Roll – Paul yes, Craig yes, Josh yes, Randy yes, Tom yes. Motion carried.

9. Committee Reports

- a. Safety Committee. Meeting was moved due to meeting being moved to next month.
- b. Strategic Plan (on hold)

10. Topic following the preparation of the agenda: Plan of Action for 23-24 Audit.

- a. Randy moved to approve the POA for the 23-24 Audit. Paul 2nd. Roll – Paul yes, Craig yes, Josh yes, Randy yes, Tom yes. Motion carried.

11. Public comment (total time allotted for all comments is 15 minutes)

12. Good of the order:

13. Meeting moved into Executive Session.

7:51 pm - Craig moved to adjourn the meeting, 2nd, All voted in the affirmative, motion carried.