



YAMHILL FIRE PROTECTION DISTRICT
Business Meeting Minutes
275 South Olive, Yamhill, Oregon

Date and place: The meeting of the Fire Board was called to order on Monday, October 14, 2019, at the Yamhill Fire Protection District Fire Hall, 275 South Olive, Yamhill Oregon.

Board President Jim Phillips called the Board meetings to order at 7:00 pm.

Board Members Present: President – Jim Phillips, Vice-President – Jon Peasley, Board Member- Paul Van De Grift – arrived @ 7:28 pm., Secretary-Joe Tavera, and Treasurer - Clint Giberson.

Officers Present: Chief Brian Jensen, Assistant Chief Trampas Bergstrom

Guests: Rocky Losli

President Jim Phillips Call for Executive Session pursuant to O.R.S. 192-660 (2) (f) for consideration of information or records that are exempt by law from public inspection. District legal counsel from Speer Hoyt LLC was in attendance by phone.

Executive Session – 7:03 pm to 7:51 pm.

Chief Jensen and Assistant Chief Bergstrom were asked to be in attendance with the Board during the executive session. All others were asked to leave the Board Room.

Board adjourned from Executive Session with no action to be taken in regular session.

Board back in regular session at 7:52 pm.

Opened the Supplemental Budget Hearing at 7:53 pm.

Public Comment:

- Rocky –
1. Follow up on the Thank You from the PAC. Jim Phillips advised that he is working on that.
 2. Strategic Plan – has it been reviewed and updated? It has been formally reviewed in a few years and the Board agreed to place it as an action item to do so, and update. To be placed on the December agenda to schedule a work session in January 2020.



YAMHILL FIRE PROTECTION DISTRICT
Business Meeting Minutes
275 South Olive, Yamhill, Oregon

Minutes of the Last Meetings:

Minutes from the September 9 and 16, 2019, Board meeting were reviewed.

Motion: Clint Giberson moved to accept the September 9, and 16, 2019 Board Meeting minutes as presented, second by Joe Tavera.

Phillips – aye
Giberson – aye
Peasley – aye
VanDeGrift – aye
Tavera - aye
Motion passed 5 ayes and 0 nays.

Financial Report: Clint Giberson presented the Financial report.

Motion: Joe Tavera moved to accept the financial report as presented with a second by Paul VanDeGrift.

Phillips – aye
Giberson – aye
Peasley – aye
VanDeGrift – aye
Tavera - aye
Motion carried 5 ayes, zero nays.

Chiefs Report:

1. Reviewed calls for September 2019.
2. Finishing up with the Auditor, the Board has the report.
3. The Volunteers will be doing the Breakfast with Santa on December 7, 2019 with the theme being "Polar Express".
4. Working on completing the information and cost for the new Air Packs. Have a meeting with the vendor on 10-25-19 to finalize the order.
5. Reviewed with the Board about the Policy regarding the loan. Policy FIN-205 -Tax-Exempt Bond Post-Issuance Compliance Procedures



YAMHILL FIRE PROTECTION DISTRICT
Business Meeting Minutes
275 South Olive, Yamhill, Oregon

Motion: Joe Tavera moved to accept Policy FIN-205 Tax-Exempt Bond Post-Issuance Compliance Procedures with a second by Jon Peasley.

Phillips – aye
Giberson – aye
Peasley – aye
VanDeGrift – aye
Tavera - aye
Motion carried 5 ayes, zero nays.

Old Business:

ITEM 1: Gas Spill and Mediation – Oct. 30, 2019 in Portland, OR at 9:00 am. Jim Phillips, Clint Giberson, and Brian Jensen will be attending along with the district legal counsel.

ITEM 2: Review of the SDAO Loan & Resolution with Zions Bancorporation

Motion: Clint Giberson moved to adopt Resolution 19-20-02. Second by Jon Peasley.

Phillips – aye
Giberson – aye
Peasley – aye
VanDeGrift – aye
Tavera - aye
Motion carried 5 ayes, zero nays.

ITEM 3: Grant Updates – VFA Grant – the Radio's and pagers have been ordered and should be in by the end of the month. The SCBA's will be ordered by the end of the month with a delivery date of January 2020.

Board President Jim Phillips closed the Public Hearing at 8:32 pm

New Business:

ITEM 1: Board reviewed the Contract for the Assistant Fire Chief/Recruit and Retention position.



YAMHILL FIRE PROTECTION DISTRICT
Business Meeting Minutes
275 South Olive, Yamhill, Oregon

Motion: Clint Giberson moved to accept the contract as presented and offer the position to Trampas Bergstrom. Second by Paul VanDeGrift.

Phillips – aye
Giberson – aye
Peasley – aye
VanDeGrift – aye
Tavera - aye
Motion passed 5 ayes and 0 nays.

All five Board members and Trampas signed the contract.

ITEM 2: Chief Jensen reviewed with the Board about Health Insurance for this new position which is covered by the SAFER Grant. Which was covered in the contracted that was just approved.

ITEM 3: Supplemental Budget Resolution. – No Public comment.

Motion: Clint Giberson moved adopt Supplemental Budget Resolution 19-20-01. Second by Paul Van De Grift.

Phillips – aye
Giberson – aye
Peasley – aye
VanDeGrift – aye
Tavera - aye
Motion passed 5 ayes and 0 nays.

Committee Reports:

Safety: Assist Chief Bergstrom reviewed the Safety Committee report.

Good of the Order:

ITEM 1: Next Fire Board Meeting will be November 11, 2019 at 7:30pm

Announcements:

ITEM 1: November 7-9, 2019 is the Oregon Fire Service Conference in Seaside.



YAMHILL FIRE PROTECTION DISTRICT
Business Meeting Minutes
275 South Olive, Yamhill, Oregon

Adjournment:

Motion: Clint Giberson made a motion to adjourn at 9:56 pm, seconded by Jon Peasley.

Phillips – aye
Giberson – aye
Peasley – aye
VanDeGrift – aye
Tavera - aye
Motion passed 5 ayes and 0 nays.

Meeting Adjourned: 9:56 pm

Respectfully submitted:

Fire Chief Brian Jensen

DRAFT