

Yamhill Fire Protection District

District Policies, Procedures, & SOG's

MISSION

*Yamhill Fire Protection District is dedicated to
serve and protect our community*

District Policies

OPERATIONS

OPS-GEN – 406

Cost Recovery

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Issued: November 8, 2011

Revised: September 9, 2014

1. PURPOSE

To establish a procedure for the collection of fees for services rendered in unprotected areas and on transportation routes.

To establish a fee schedule for those services, as per ORS Chapter 478 and ORS Chapter 476 and OAR, Chapter 837, Division 130 – Fire Marshall Standardized-cost Schedules unprotected Areas and Transportation Routes.

To establish a fee schedule for District classes provided to Agencies, Companies, Individuals, Associations or any other non-fire related groups requesting training by District personnel.

To establish a fee schedule for those items that, require staff time in complying and copying. These fee schedules will apply to all, excluding those Agencies, Companies, Individuals, Associations which are classified as non-profit or tax exempt.

2. POLICY

A. BOARD OF DIRECTORS

The Board of Directors will adopt the standardized-cost schedules for transportation route response, unprotected area response, and apparatus cost that are contained in the State Fire Marshall's Oregon Fire Service Mobilization Plan.

The Board of Directors will establish a fee schedule for training administered by District personnel. The fee will be reasonable and prudent to recoup cost incurred by the District in the training process and provide compensation for district training personnel.

B. ON-SCENE COMPANY OFFICER

The company officer will be responsible for careful documentation of personnel and apparatus on scene and record all information required on department forms or other documents as the Chief Officer may require. The on-scene company officer must complete all required forms, upon their return to the station.

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3. SCOPE

A. MINIMUM RESPONSE CHARGE

All responses billed under these rules are subjected to a 30 MINUTE minimum response charged as determined by the Board of Directors. The District may determine its own billing cycle and any appropriate late charges and fees.

B. TRAINING FEES

Training fee will be assessed per student per class attended. Fees will off-set the District cost of training materials, instructor(s) fee, and any intuitional certification or recertification fees.

4. EXCLUSIONS

Persons who are property owners or who reside within the boundary of the District will not be subject to charges for services provided. However they will still be charged the fee for staff time in complying and copying records, and for Training classes.