



YAMHILL FIRE PROTECTION DISTRICT
Business Meeting Minutes
275 South Olive, Yamhill, Oregon

Date and place: The meeting of the Fire Board was called to order on Monday, November 12, 2018, at the Yamhill Fire Protection District Fire Hall, 275 South Olive, Yamhill Oregon.

Board President Jim Phillips the Board meetings to order at 7:30 pm.

Board Members Present: President – Jim Phillips, Vice-President – Jon Peasley - Absent, Board Member- Paul Van De Grift - Absent, Secretary-Joe Tavera, and Treasurer - Clint Giberson.

Officers Present: Chief Brian Jensen, Assistant Chief Trampas Bergstrom

Guests: *Rocki Losli, Jay Disbrow*

Public Comment: None

Minutes of the Last Meetings:

Minutes from the October 8, 2018, Board meeting was reviewed.

Motion: Clint Giberson moved to accept the October 8, 2018 Board Meeting minutes as presented, second by Joe Tavera.

Phillips – aye
Giberson – aye
Peasley – Absent
VanDeGrift – Absent
Tavera - aye
Motion passed 3 ayes and 0 nays.

Financial Report: Treasurer Clint Giberson presented the Financial report.

Motion: Joe Tavera moved to accept the financial report as presented with a second by Clint Giberson

Phillips – aye
Giberson – aye
Peasley – Absent
VanDeGrift – Absent
Tavera - aye
Motion carried 3 ayes, zero nays.



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Chiefs Report:

1. Work is moving forward the Flying M Sub-Station.
2. The new command vehicle now has the canopy and tank installed. Just waiting on lights and radios.
3. Volunteers continue to work on Training. We have 2 volunteers in the EMT Class.
4. The YCSD has completed their “Plan of Correction” and has been accepted to provide them Temporary Occupancy.
5. Submitted a SDAO Grant for Video Surveillance system.
6. The new District Website is up and running. We will be adding to it over the next couple of months. The Agenda, Minutes and Chief’s Report can all be found on the website.

Old Business:

- ITEM 1: Chief Jensen gave a review of the Seismic Construction. The last final items on the punch list have are being completed.

New Business:

- ITEM 1: Policy Updates for Policy 106 and Policy 1001 r reviewed.

Motion: Clint Giberson moved to accept the Policy updates for Policy 106 and Policy 1001 as presented, second by Joe Tavera.

Phillips – aye
Giberson – aye
Peasley – Absent
VanDeGrift –Absent
Tavera - aye

Motion passed 3 ayes and 0 nays.

- ITEM 2: Jim and Joe reviewed the highlights from the Oregon Fire Service Conference.



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ITEM 3: Chief Jensen reviewed with the Board about the information that he had received about the District's AED's and the recall, with the options to correct the problem of a 3 year lease agreement in the amount of approximately 20,000 to 25,000 per year.

Motion Joe Tavera moved to authorize Chief Jensen to move forward and authorize him to enter into the 3 year contract after more reviewed if needed. Seconded by Clint Giberson

Phillips – aye
Giberson – aye
Peasley – Absent
VanDeGrift – Absent
Tavera - aye
Motion passed 3 ayes and 0 nays.

ITEM 4: Chief Jensen reviewed with the Board about the Bank charging \$12.50 per month service charge on the Equipment Reserve Fund account. Chief Jensen recommended paying the Umpqua Bank Loan principal payment and then close the account.

Motion Joe Tavera moved to pay the Umpqua Bank Loan principal payment and then close the account. Seconded by Clint Giberson

Phillips – aye
Giberson – aye
Peasley – Absent
VanDeGrift – Absent
Tavera - aye
Motion passed 3 ayes and 0 nays.

Committee Reports:

Safety: Reviewed the Safety Committee Report.

Good of the Order:

ITEM 1: PAC Meeting November 26, 2018 at 7:00pm

ITEM 2: Next Fire Board Meeting will be December 10, 2018 at 7:30pm



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Announcements:

ITEM 1: District Christmas Dinner on December 12, 2018 at 6:00pm.

Adjournment:

Motion: Clint Giberson made a motion to adjourn at 8:49 pm, seconded by Joe Tavera.

Phillips – aye
Giberson – aye
Peasley – Absent
VanDeGrift – Absent
Tavera - aye
Motion passed 3 ayes and 0 nays.

Meeting Adjourned: 8:49 pm

Respectfully submitted:

Fire Chief Brian Jensen