



YAMHILL FIRE PROTECTION DISTRICT Budget Committee Meeting 275 South Olive, Yamhill Oregon

Date: Tuesday, April 24, 2018

Call to Order: At 7:10 pm by board Chair Phillips. Chair Phillips asked all in attendance to sign the Attendance Form.

Board Members Present: Jim Philips, Clint Giberson, Jon Peasley - Absent, Joe Tavera - Absent, and Paul VanDeGrift.

Budget Committee Members Present: Mark Pendgrgrass, Jim Skuzeski, Jay Disbrow, Sam Harper – Absent, and Mitchell Robbins.

Others Present: Chief Jensen, District Budget Officer.

Jim Phillips introduced the budget committee members. He opened nominations for Chair of the budget committee meeting. Jim Phillips was nominated to serve as Chair for the meeting. Motion was made by Jay Disbrow and seconded by Clint Giberson. Motion passed. (7) Ayes (0) Nays

- Chair Phillips turn the meeting over to the District Budget Officer Chief Jensen who presented the proposed budget to the committee. Chief Jensen began with the Budget Message
 - Accomplishments
 - Grants
 - The Challenges Ahead
 - Growth and Call Volume

There were no questions from the Committee members.

Chief Jensen continued his presentation. Chief Jensen did advise the Budget Committee that he would ask that the Budget Committee make some changes to the purposed Budget, as the District had just learned that they wouldn't be receiving the AFG Grant in the next Budget Year. Chief Jensen would explain those changes as they went thru the Budget.

- Resources
 - General Fund – Noted change in the AFG Line item and the Loan Line item.
- Expenditures
 - General Fund – Personal Services – Noted change in the Fire Chief Line Item
 - General Fund – Material & Services – No changes
 - General Fund – Capital Outlay / Contingency – Noted changes in the Capital Outlay Line Item and Interest Line Item.
- Reserve Funds – Resources and Requirements – No changes in the Reserve Funds
 - Equipment Reserve Fund.
 - The Volunteer Firefighter Reserve Fund (VFRF). The Volunteer organization did not establish a non-profit status and, therefore, could not hold or distribute public funds, or those transferred from the District. The VFRF allows the District to act as a fiduciary for the Volunteer organization.

Chair Phillips asked the members for questions or comments on the proposed Budget. Hearing none, he entertained a Motion to accept as presented the proposed Yamhill Fire Protection District Budget for the 2018/2019 budget year.

Motion: Clint Giberson moved to approve the Yamhill Fire Protection District Budget of 2018-2019, as amended by the Budget Committee, and levy the permanent rate of .9081 per thousand dollars of assessed value for operation purposes. Approved are the 2018-2019 General Fund budgets in the amount of \$1,226,601.00, the Equipment Reserve Fund in the amount of \$35,510.00, and the Volunteer Firefighter Fund in the amount of \$17,242.00. Mark Pendergrass seconded the motion.

Motion passed Ten (7) ayes, Zero (0) nays.

Before adjourning the Budget Committee Meeting, Chairman Jim Phillips talked with the Budget Committee about District Equipment and future needs. There was discussion on Bond Levy and Operating -Capital Improvement Levy, also how much and the term of the levy. The consensus was work for next May (2019) for a 5-year Operating – Capital Improvement levy for replacement of the Self Contained Breathing Apparatus (SCBA's) and a Fire Engine with the estimated cost around \$750,00 at today's prices. This would work out



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to be approximately \$0.45 per thousand for 5 years. A \$300,000 home would see an increase of \$135.00 per year for 5 years.

Chair Phillips thanked the members for their time.

Motion: To adjourn, by Jay Disbrow, seconded by Paul VanDeGrift Motion passed Ten (7) ayes, Zero (0) nays.

Meeting Adjourned: At 9:13 p.m.

Respectfully Submitted,
Brian Jensen
Fire Chief