



**YAMHILL FIRE PROTECTION DISTRICT**  
**Business Meeting Minutes**  
**275 South Olive, Yamhill, Oregon**

**Date and place:** The meeting of the Fire Board was called to order on Monday, December 10, 2018, at the Yamhill Fire Protection District Fire Hall, 275 South Olive, Yamhill Oregon.

Board President Jim Phillips the Board meetings to order at 7:46 pm.

**Board Members Present:** President – Jim Phillips, Vice-President – Jon Peasley, Board Member- Paul Van De Grift – arrived at 7:50 pm, Secretary-Joe Tavera, and Treasurer - Clint Giberson - Absent.

**Officers Present:** Chief Brian Jensen, Assistant Chief Trampas Bergstrom

**Guests:** *Rocki Losli*

**Public Comment:** Rocky reviewed with the Board about the new joint Chief at Sheridan and West Valley. Also asked if the Flying M substation could be referred to as Station 41 instead of the Flying M Sub.

**Minutes of the Last Meetings:**

Minutes from the November 12, 2018, Board meeting were reviewed.

**Motion:** Paul Van De Grift moved to accept the November 12, 2018 Board Meeting minutes as presented, second by Jon Peasley.

Phillips – aye  
Giberson – Absent  
Peasley – aye  
VanDeGrift – aye  
Tavera - aye  
Motion passed 4 ayes and 0 nays.

**Financial Report:** Chief Jensen presented the Financial report.

**Motion:** Jon Peasley moved to accept the financial report as presented with a second by Joe Tavera

Phillips – aye  
Giberson – Absent  
Peasley – aye  
VanDeGrift – aye  
Tavera - aye  
Motion carried 4 ayes, zero nays.



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**Chiefs Report:**

1. Work is moving forward the Flying M Sub-Station.
2. The new command vehicle is moving along the lights have been installed and it is currently at the Radio shop.
3. Chief Jensen submitted a SDAO Grant for video surveillance for a cost of \$4385.00. This is a 50/50 grant and the district received notice that we had be awarded. We have until June of 2019 to have it completed.
4. After more reach on the AED's and reviewing the lease contract, we will not be moving forward with that and looking at other options. Both legal, and Chief Jensen had some concerns with the lease contract. The Phillips that we currently have are not included in the recall, it is the model previous, to the district's models.
5. We will be finishing up the Structure Helmet replace order by the end of the month.
6. I did get a design and cost for replacement of the back stairs with Powder Coated Metal. The cost is \$34,000.
7. On Friday we will be replacing the propane line from the tank to the building and relocating the propane tank. We have discovered a leak in the line from the tank to the building under the parking lot.
8. Working on the Homeland Security Grant for new Mobile Tri-band Radios. Grant Application is due on January 21, 2019. Working with Dundee Fire and Yamhill PD as a joint grant and Murray Paolo is helping to write that grant.

**Old Business:**

- ITEM 1: Chief Jensen gave a review of the Seismic Construction. Everything has been completed and the final paperwork has been submitted with final payment to be made on December 10, 2018. Board President asked if Chief Jensen could prepare a One



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page, summary of what was completed on the seismic Grant for the Budget Committee meeting.

**New Business:**

ITEM 1: Nothing

**Committee Reports:**

**Safety:** Reviewed the Safety Committee Report.

**Good of the Order:**

ITEM 1: PAC Meeting December 17, 2018 at 7:00pm

ITEM 2: Next Fire Board Meeting will be January 14, 2018 at 7:30pm

ITEM 3: Board President Jim Phillips asked about getting name tags for everyone, (Board and Volunteers).

**Announcements:**

ITEM 1: District Christmas Dinner on December 12, 2018 at 6:00pm.

**Adjournment:**

**Motion:** Joe Tavera made a motion to adjourn at 8:55 pm, seconded by Jon Peasley.

Phillips – aye

Giberson – Absent

Peasley – aye

VanDeGrift – aye

Tavera - aye

Motion passed 4 ayes and 0 nays.

**Meeting Adjourned: 8:55 pm**

**Respectfully submitted:**

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**Fire Chief Brian Jensen**