



YAMHILL FIRE PROTECTION
DISTRICT BOARD OF
DIRECTORS MEETING MINUTES
275 South Olive, Yamhill, OR 97148

May 11, 2026 - 6:30pm

1. Call to Order - Pledge of Allegiance - Roll Call: Tom Bernards, present; Paul Van de Griff, present; Josh Brown, present; Craig Sauers, present; Randy Weston, present.
2. Public Comment on Agenda Items (limited to 3 minutes per speaker)
 - a. Rocky La Salle: The Board needs to look at the most recent Strategic Plan
3. Approval of previous meeting minutes:
 - a. April 13, 2026 Regular Brd. Mtg.
Craig moved to approve the minutes. Paul 2nd. Tom yes, Paul yes, Josh yes, Craig yes, Randy yes.
4. Approval of Financials: Monthly Expenses, Deposits, & Yr. Profit & Loss -April. 2026
 - a. Paul moved to approve the financials. Randy 2nd. Tom yes, Paul yes, Josh yes, Craig yes, Randy yes
5. Fire Chief Report & Asst. FC Reports (see attached)
 - a. Craig moved to approve the surplus list. Paul 2nd, Tom yes, Paul yes, Josh yes, Craig yes, Randy yes.

Terry apologized for the endorsement he gave to one of the County Commissioner Candidates as he requested them not to use his title as Fire Chief for Yamhill Fire Protection District and they did in fact use his title.

6. Old Business
 - a. Sub-Station Update; Paul moved to table this subject indefinitely. Josh 2nd. Tom yes, Paul yes, Josh yes, Craig yes, Randy yes.
 - b. Tent: Board held consensus to dismantle and remove the tent.
 - c. Assistant Fire Chief, (To be determined following budget approval.)
 - d. FF Position (To be determined following budget approval.)
7. New Business
 - a. Items to be declared surplus property. List provided by FC, approved
 - b. Policy changes: written district board meeting minutes vs video record meeting minutes. This matter was removed by the requester.
 - c. Posting of district policies to the website. Policies will be posted back

on the website.

- b. Decrease capital amount. Tom moved to decrease the minimum threshold for capital expenditures to \$2500 from \$5000. Paul 2nd. Tom yes, Paul yes, Josh yes, Craig yes, Randy yes.
- c. Ice machine. Craig moved to find a cheaper option to making ice. Paul 2nd. Tom yes, Paul yes, Josh yes, Craig yes, Randy yes.
- d. Job description for District Secretary/Bookkeeper. Craig moved to establish a committee to determine the job description for the Secretary/Bookkeeper position and recommend any necessary policy changes to accomodate. Tom 2nd. Tom yes, Paul yes, Josh yes, Craig yes, Randy yes.

8. Committee Reports

- a. Safety Committee Report
- b. Strategic Plan
- c. Topic Following the Preparation of the Agenda
- d. Public Comments (total time allotted for all comments is 15 minutes)

Rocky La Salle commented on the Board needs to get better with communications with the Fire Chief. The District does not have a plan to develop property. The District needs to develop committees consisting of members of the public in order to get a better perspective of the needs and to take some of the tasking off of the Board of Directors. There needs to be a better program in place to increase the number of volunteers.

9. Good of the Order

- a. Board Member Comments
- b. Next Meeting June 8th, 2026, 6:30 pm