



**YAMHILL FIRE PROTECTION DISTRICT  
Business Meeting Minutes  
275 South Olive, Yamhill, Oregon**



AGENDA-June 12  
2018.doc

**Date and place:** The meeting of the Fire Board was called to order on Tuesday, June 12, 2018, at the Yamhill Fire Protection District Fire Hall, 275 South Olive, Yamhill Oregon.

Board President Jim Phillips the Board meetings to order at 7:32 pm.

**Board Members Present:** President – Jim Phillips, Vice-President – Jon Peasley – Arrived at 7:39pm, Board Member- Paul VanDeGrift – Arrived at 7:53pm, Secretary-Joe Tavera, and Treasurer - Clint Giberson.

**Officers Present:** Chief Brian Jensen & Trampas Bergstrom

**Guests:** *Rocki Losli,*

**Opened Budget Hearing @ 7:33pm**

**Public Comment: None**



YFPD Minutes-May  
8, 2018.doc

**Minutes of the Last Meetings:**

Minutes from the May 8, 2018, Board meeting was reviewed.

**Motion:** Joe Tavera moved to accept the May 8, 2018 Board Meeting minutes as presented, second by Clint Giberson.

Phillips – aye  
Giberson – aye  
Peasley – Absent  
VanDeGrift – Absent  
Tavera - aye  
Motion passed 3 ayes and 0 nays.



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June 2018  
Financial.pdf

**Financial Report:** Clint Gibersson presented the Financial report.

**Motion:** Joe Tavera moved to accept the financial report as presented with a second by Clint Giberson.

Phillips – aye  
Giberson – aye  
Peasley – Absent  
VanDeGrift – Absent  
Tavera - aye  
Motion carried 3 ayes, zero nays.

**Chiefs Report:**



Fire Chief Report  
6-12-2018.doc

**See attached Chief Report**

**Old Business:**

**ITEM 1:** Chief Jensen gave a review of the Seismic Construction. Everything is on schedule. Chief Jensen discussed with the Board about the condition of the Wooden Post that had been removed and looking at replacing the 3 post that are not scheduled to be included in the Seismic Project.

Chief Jensen was also asked to look into what it would cost to seal coat the Parking Lot.

Chief Jensen also advised that he had talked with Banks Fire and the Solar Companies and the current District Building doesn't meet the requirements to apply for grants to cover the cost.

**Motion:** Joe Tavera moved to authorize Chief Jensen to spend up to \$10,000 to work with the Contractor and replace the 3 post, second by Clint Giberson.



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Phillips – aye  
Giberson – aye  
Peasley – aye  
VanDeGrift – Absent  
Tavera – aye

Motion carried 4 ayes, zero nays.

ITEM 2: Discussion on a possible May 2019 Levy. Reviewed what was needed and things that needed to be done. Rocki asked about a 5 year plan and a 10 year plan, along with a complete program detail. It was decided to hold just a separate work session to work on this. Scheduled for June 19, 2018 at 7:30pm

**New Business:**

Clint Giberson asked that Items 1 – 6 be read and included in a consent agenda, for 1 vote. Everyone agreed.

- ITEM 1: Resolution 17-18-09 Fund Transfer
- ITEM 2: Resolution 17-18-05 Surplus Property and Donation to City of Yamhill – Public Works.
- ITEM 3: Third Addendum to Fire Chief’s Employment Contract
- ITEM 4: Closed the Budget Hearing at 8:20pm
- ITEM 5: Resolution 17-18-06 to adopt the 2018-2019 Budget
- ITEM 6: Resolution 17-18-07 to authorize Chief Jensen to establish an account with Western Oregon Electric for the Flying M Sub-Station.



June 2018  
Resolutions.pdf

**Motion:** Clint Giberson moved to accept the following;  
Resolution 17-18-09, 17-18-05, 17-18-06, 17-18-07,  
Close the Budget Hearing, and the Third Addendum  
to the Fire Chief’s Employment Contract, with a  
second by Paul VanDeGrift.

Phillips – aye  
Giberson – aye  
Peasley – aye  
VanDeGrift – aye  
Tavera – aye

Motion carried 5 ayes, zero nays.



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June 2018 Bank  
 Resolution.pdf

**ITEM 7:** Resolution 17-18-08 to Establish a Four-Year Loan with Umpqua Bank for a new Command/Brush Rig. Discussion and review of the 2018-2019 Budget.

**Motion:** Clint Giberson moved to accept Resolution 17-18-08, to establish the Loan for \$100,000 and authorize Board President James Phillips to sign the Documents and to authorize Chief Jensen to acquire the Pickup, Radio's, Canopy, Decals, Lights & Siren, and other Miscellaneous items for the vehicle, with a second by Paul VanDeGrift.

Phillips – aye  
 Giberson – aye  
 Peasley – aye  
 VanDeGrift – aye  
 Tavera - aye  
 Motion carried 5 ayes, zero nays.

**Committee Reports:**

**Safety:** Reviewed the Safety Committee Report.

**Good of the Order:**

**ITEM 1:** Next Fire Board Meeting will be July 10, 2018 at 7:30pm

**Adjournment:**

**ITEM 1:** Oregon Fire Service Conference in Bend on October 25-27, 2018. Chief Jensen will make Reservations at the River House for Clint Giberson, Jim Phillips, Paul VanDeGrift, and Chief Jensen.

**Motion:** Joe Tavera made a motion to adjourn at 9:16 pm, seconded by Clint Giberson.

Phillips – aye  
 Giberson – aye  
 Peasley – aye  
 VanDeGrift – aye  
 Tavera - aye



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Motion passed 5 ayes and 0 nays.

**Meeting Adjourned: 9:16 pm**

**Respectfully submitted:**

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**Fire Chief Brian Jensen**