

Yamhill Fire Protection District

District Policies, Procedures, & SOG's

MISSION

*Yamhill Fire Protection District is dedicated to
serve and protect our community*

District Procedure

OPERATIONS

OPS-GEN – 411.7

Post Incident Analysis

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Issued: December 9, 2014

The Post Incident Analysis (PIA) is a reconstruction of an incident to assess the chain of events that took place, the methods used to control the incident, and how the actions of emergency personnel contributed to the eventual outcome.

The main purpose of the PIA is to reinforce personnel actions and departmental procedures that are effective and to give management insight into how the department can become more effective through its operations. This allows for continuous improvement of operational support systems.

The PIA can provide the department and personnel with the following benefits:

- Provides a comprehensive analytical record of an incident from which to evaluate departmental procedures.
- Assessment of the effects of additional equipment/manpower requests on city-wide protection and the effectiveness of backfill procedures
- Assessment of tools and equipment
- Assessment of safety practices and related procedures
- Assessment of training needs for department personnel
- Assessment of the departments working relationships with other departments and outside agencies
- Provide a method for continuous improvement

The process for initiating a Post Incident Analysis will be as follows:

- A formal PIA will be initiated by the IC and scheduled through coordination of the appropriate District Officers.
- A formal PIA will be conducted for all incidents requiring heavy fire apparatus (engine and truck companies) at or beyond the level of a 2nd alarm structural response. The IC can initiate a formal PIA for incidents of less than a 2nd alarm at their discretion.

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- A PIA may be requested by the Incident Commander for any incident involving unusual circumstances, such as Haz Mat, Tech Rescue, Multi-Casualty, or when deemed appropriate.
- The IC, those in responsible tactical positions, and others requested by the IC will complete a PIA fact sheet as soon as possible after the incident and submit same to the officer initiating the PIA.
- A PIA will be scheduled and participants notified once all fact sheets have been received and reviewed.
- The IC will normally lead the PIA following the PIA summary format.
- The IC will assign one person to document the PIA proceedings.
- Discussion should include those areas covered on the PIA summary, or may extend further, as the IC, or incident dictate.
- The fact sheets and PIA summary are not public documents. These worksheets are internal documents used for investigative purposes and department evaluation. They are **NOT** to be attached to any fire reports nor should any reference be made to these worksheets on the fire report.