



YAMHILL FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING MINUTES

275 South Olive, Yamhill, OR 97148

August 10, 2026, 6:00 PM

1. Call to Order at 1832 by President Craig Sauer – Conducted Pledge of Allegiance - Roll Call
Craig Sauer – present, Josh Brown – present by phone, Randy Weston – present, Paul Van De Griff – present, Tom Bernards - present

2. Public Comment on Agenda Items (limited to 3 minutes per speaker)

Rocky Losli – Was the Board provided with all documents prior to the meeting?

3. Approval of previous meeting minutes:

- a. Approval of the July 10 minutes with the correction of Josh Brown's vote on the approval of the sale of the dump truck. Randy Weston moved to approve with the correction. Craig 2nd. Tom-yes, Josh-abstain, Randy-yes, Paul-yes, motion carries.

4. Approval of Financials: Monthly Expenses, Deposits, & Yr. Profit & Loss -July 10, 2026
Financials approved.

5. Fire Chief Report & Asst. FC Reports (See attached)

6. Old Business

- a. Fire Chief Section Process, In progress

7. New Business

- a. District Credit Cards. Need to eliminate Christian's card.
- b. Purchasing Policy, Reminder to have all parties to review.
- c. RFP Apparatus and Equipment Maintenance & Repair Services. Table to next meeting
- d. Draft Finance Job Description as per approved 2026-2027 Budget. Josh moved to have Craig and Randy put together a plan and to check the by-laws and have Randy write up the RFP. Paul 2nd. Tom-yes, Josh-yes, Randy-yes, Paul-yes
- e. District fraud case insurance status. Need an update.
- f. District Payroll Policy Draft and updated timecard policy. Randy moved to establish the 5th as pay day for the department. Paul 2nd. Tom-yes, Josh-yes, Randy-yes, Paul-yes
- g. New Items to be declared as surplus. Paul moved to approve the list of surplus. Craig 2nd. Tom-yes, Josh-yes, Randy-yes, Paul-yes
- h. New fan purchase from Capital Levy Fund. Randy moved to approve the purchase of a new fan, Paul 2nd. Tom-yes, Josh-abstain, Randy-yes, Paul-yes, Craig-yes.
- i. A request for Olivia to be reimbursed for her completing the EMT course. Paul moved to reimburse, Randy 2nd. Tom-yes, Josh-yes, Randy-yes, Paul-yes
- j. The Board needs to ensure Chris Featherstone gets her monthly stipend

8. Committee Reports

Yamhill Fire Protection District is inviting you to a scheduled Zoom meeting.

Join Zoom **Meeting**

<https://us06web.zoom.us/j/86311988874?pwd=rrgrSFIHaTixFaPabQHOkR975zMnXC.1>

Meeting ID: 863 1198 8874

Passcode: 159001

- a. Safety Committee Report
- b. Strategic Plan

9. Topic Following the Preparation of the Agenda

10. Public Comments (total time allotted for all comments is 15 minutes)

11. Good of the Order

- a. Board Member Comments
- b. Next Meeting September 14, 2026, 6:00pm

12. Adjourning and moving into Executive Session:

* ORS 192.660(2) The governing body of a public body may hold an executive session:

(b) To consider the dismissal or discipline of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.

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