



# Yamhill Fire Protection District

## Board Of Directors Meeting

Date – June 14, 2022

7:30 – Call to order

- Members present – Jim P., Jon P., Clint G., Paul V., Josh E
- Staff present – Chief Jensen, Chief Bergstrom, Volunteers

7:35 – Public Comment

- Rocky \_\_\_\_ - question on staffing and equipment level at Flying M Road substation.

7:40 – Open 2022/23 Budget Hearing

- Motion to approve past meeting minutes – Clint G, motion second Paul V. Motion approved
- Motion to approve financial report – Jim P, motion second Jon P. Motion approved

7:40 – Chief Jensens Report

- SDAO Board & Management Training – Clint G (in person), Josh E (Virtual), Chief Jensen to attend (virtual).
- Fuel Cloud/Fueling station Issues – more info needed on the “fuel Cloud”, not purchasing at this time. Fuel tank/refilling issues need addressed. 150ish gallons of fuel “unaccounted for”, Chief Jensen believes staff are not appropriately recording the fuel they have used, Chief Jensen also states the fuel pump meter is not properly working. This could be the unaccounted-for fuel, but we do not know. Chief Jensen has been tasked with solving issue of non-properly functioning fuel meter.

#### 7:55 – Chief Bergstroms Report

- Fire Science program at YCHS finished for the year
- This years wildfire season looks to be more “chaotic” but a shorter season overall.
- Next years YCHS Fire Science program has been preapproved through Chemeketa Community College, the yearlong course will offer up to 9 college credits, will require signed agreement with Chemeketa CC.

8:10 – Motion to approve signing a non-financially binding agreement with Chemeketa Community College to offer up to 9 college level credits for next school years Fire Science program at YCHS – Clint G, motion second Jon P. Motion approved.

#### 8:10 – Old Business

- Bounce house discussion with insurance – bounce house would be ok if waiver is signed. Board all agrees to bounce house with signed waiver from parents.
- Strategic planning discussion, will continue discussion at later date when things are less busy.

#### 8:20 – New Business

- Revised org chart including one Assistant Chief, two Captains approved. Motion made to accept this new Org Chart – Clint G, motion second Paul V. Motion approved.
- Personnel policy regarding Captains positions will be reviewed.

State funded Wildland Firefighter positions (3) –

- Need to add pay scale for vested PERS employees
- This will be posted inhouse for current YFPD volunteers. 3 positions total.
  1. Motion to approve “Title 2022 OSFM Wildfire Season Staffing Grant” Seasonal Firefighter positions as presented - Clint G, motion second Jon P. Motion approved.
  2. Motion to approve the Seasonal Firefighter position announcement as presented – Paul V, motion second Clint G. Motion approved
  3. Wage scale presented by Chief Jensen, based off the states conflagration wage scale. Motion to approve proposed wage scale for Seasonal Firefighter PER717 – Paul V, motion second Clint G. Motion passed.

Chief Jensen will add column for PERS vested employees and get the position posted.

#### 8:50 – Close Budget Hearing

#### 8:50 – Budget Review

- Motion to approve edit to Line 15 (Spirit Mountain/State Wildland Grant) – Clint G, motion second Jon P. Motion passed.
- Motion to direct Chief Jensen to provide boot allowance money for all volunteers conducting Wildland fire fighting – Clint G, motion second Jon P. Motion passed.
- Personnel Service – motion to make changes to lines 3,4,5,7,8,12 and 13 regarding change to position titles and new wildland positions – Clint G, motion second Paul V. Motion passed.
- Capitol Outlay – Motion to make change to line 24 total personnel services – Clint G, motion second Paul V. Motion passed
- Motion to adopt Resolution No. 21-22-02 the 2022/23 Budget – Clint G, motion second Jon P. Motion passed.

#### 9:30 – Good of The Order

- Clint G requests Chief Jensen to provide all current and past policies going back 10 years on a thumb drive and present to each board member.
- Board requests Chief Jensen and Chief Bergstrom to work together on creating a Policy to cover \$200 annual allowed boot policy.
- New Org chart to take effect immediately – new captains positions will be posted as soon as the policy for the position is accepted.
- Josh E requesting the fire districts Zoom meeting Login information as well as a device to stream/record with. Will need by next board meeting.

9:40 – Motion to adjourn meeting Clint G, motion second Jon P. Motion passed.