

Yamhill Fire Protection District

District Policies, Procedures, & SOG's

MISSION

*Yamhill Fire Protection District is dedicated to
serve and protect our community*

District Policies

ADMINISTRATIVE

ADMIN – 113

Duties of the Treasurer

Issued: January 11, 2005

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DUTIES OF THE TREASURER

The Treasurer of the Board shall maintain accurate financial records.

The Treasurer shall assure accounting methods are accurate and comply with the local Budget Law.

The treasurer shall prepare and authorize financial statements and other reports for the Board as directed.

Any of the foregoing responsibilities may be delegated to the Chief Executive Officer under the supervision of the Treasurer.

The Board may employ an accountant to assist the Treasurer, and The Chief Executive Officer.