

APPENDIX "B"

YAMHILL FIRE PROTECTION DISTRICT DRIVER OPERATOR EVALUATION CHECKLIST

Purpose:

To provide documentation that an individual has completed the required minimum training before receiving authorization from the Fire Chief to drive fire district apparatus.

Scope:

This checklist and required Driver/Operator Course Documentation shall apply to all fire district members who will be authorized to drive fire district apparatus. It is expected that competency will be demonstrated in all areas before authorization will be made.

The following checklist will be completed and signed by the member and evaluator. The completed document will be submitted to the Fire Chief for his/her review and approval before a member can operate the designated apparatus other than for training purposes. The completed form will be kept in the members training folder (may be electronic).

Driver / Apparatus Information

Driver's Name:	Date of evaluation:
Officer Evaluator's Name:	No. of miles driven:
Apparatus Number:	

Start Date:	Start Time:	Finish Date:	Finish Time:
Driver's License No.:	License Class:	Expiration Date:	Restrictions:

S – SATISFACTORY U – UNSATISFACTORY N/A – NOT APPLICABLE

	S	U	N/A
Reviewed differences from personal vehicle and stability issues			
Reviewed controls, Instrumentation, and equipment			
Review steering and maneuvering			

Review refueling procedures			
Discuss the limitations of the safe operation of the apparatus			
Difficult and/or restricted areas			
Winter driving			
Limitations when wearing Personal Protective Equipment (PPE)			
Demonstrate pre-response inspection walk around safety check			
Check and adjust mirrors			
Secure Seat Belts / Seat adjustment – Driver and Crew			
Check braking system for function, air pressure, and E-brake			
Check Instruments for normal readings			
Four left and four right hand turns			
Straight section of urban street or two-lane rural road at least 1 mile			
One through intersection and two intersections where a stop must be made			
One curve, either left or right			
Section of a limited access highway that includes a conventional ramp entrance and exit (if applicable)			
Downgrade long enough to require down-shifting, braking, or use of “Jake Brake”, retarder, and/or ABS (if applicable)			
Upgrade steep enough and long enough to require gear changing to maintain speed (Manual Transmission only)			
One underpass or low clearance or bridge (if applicable)			
Verify audible back-up alarm			
Demonstrate backing with and without spotter			
Demonstrate securing unit – parking brake, wheel chocks			
Apply ABS and air brakes properly			
Reduce speed and brake/downshift before curves or down grades			
Shifting – downshift and change gears properly			
Proper Hand Position (10 and 2) (9and 3 with air bags)			
Follows all traffic control signs			
Use of tire chains (if applicable)			
Speed according to posted limits or reduced at the following:			
Intersections			

Congested highways			
Schools			
Weather conditions			
Passing other vehicles			
Cautionary areas (pedestrian etc.)			
Maintain a safe following distance (rule of thumb 4 sec under 40 mph)			
Intersections:			
Decelerate and cover brake			
Scan for hazards			
Complete stop before entering intersection			
Proceed through with caution			
Treat each lane of crossing traffic as a separate intersection			
Position vehicle to protect personnel and scene (according to district guidelines)			
<u>Off Road Driving (if applicable) 4x4, Forestry, Etc.</u>			
Place apparatus into all-wheel drive before going off-road if applicable			
Proceed at an angle to avoid “bottoming out” when crossing ditch			
Follow existing paths or trails			
Use scout where visibility is limited			
Proper hand placement (thumbs outside)			
Apparatus clearance obstacles (height, width, undercarriage, angle of approach, angle of departure.			
Set emergency brake and wheel chocks			

Comments

FINAL EVALUATION ROUTE

1. Leave Station 4 and turn Right on to South Olive
2. Turn Right onto W 1st Street
3. Turn Right onto Maple Street
4. Take Hwy 47 South and Turn Left onto Fryer Road
5. Turn Left onto Yamhill Road
6. Turn Right onto Hwy 240
7. Turn Left onto NE Laughlin Road
8. Turn Right onto NE Woodland Loop Road
9. Turn Right onto Hwy 240
10. Proceed straight onto NW Moores Valley Road until you come to NW west Side Road and NW Moores Valley Road, continue on NW Moores Valley Road
11. Turn Right onto NW Old Moores Valley Road
12. Turn Left onto NW Fairdale Road
13. Continue onto NW Old Railroad Grade Road
14. Turn Right onto NW Oak Ridge Road
15. Turn Left onto NW Rockyford Road
16. Turn Right onto NW Pike Road
17. Turn Right onto Maple Street
18. Turn Right onto W 1st Street
19. Pull into the District lot and back-up between the cones with no spotter
20. Back into the Station with a spotter