

Yamhill Fire Protection District

District Policies, Procedures, & SOG's

MISSION

*Yamhill Fire Protection District is dedicated to
serve and protect our community*

District Policies

OPERATIONS

OPS – 411

Incident Command

Page 1 of 4

Issued: December 9, 2014

I. PURPOSE

In order to be more efficient and effective in directing operations on the fire ground or other emergencies, clear and decisive action is required on the part of the Incident Commander. Because of this, these command procedures have been developed to standardize operations which are to be employed in the establishment of command and the operation of the command post. These procedures also fix responsibility for the command function on a specific person and delineate associated duties during the time of operation. Besides the obvious need for an incident command system, Oregon OSHA requires that fire departments develop and use an incident command system that complies with NFPA 1561.

II. SCOPE

The Incident Commander shall be responsible for the command function at all times during an incident. As the identity of the Incident Commander changes, through the proper transfer of command, this responsibility shifts with the title. The term "command" shall refer jointly to both the person and the function throughout this procedure.

The goals of this procedure are to:

1. Fix the responsibility for Command on a specific individual.
2. Ensure that command will be established as early as possible in the operation.
3. Establish an effective framework outlining the responsibilities and activities of Command.
4. Provide a system for the orderly transfer of Command to subsequent arriving officers.

The overall procedure shall be divided into nine sections which will be related and cohesive in operation. They are as follows:

Yamhill Fire Protection District

District Policies, Procedures, & SOG's

MISSION

*Yamhill Fire Protection District is dedicated to
serve and protect our community*

District Policies

OPERATIONS

OPS – 411

Incident Command

Page 2 of 4

Issued: December 9, 2014

1. Command and Control
2. Safety
3. Passport accountability
4. Rapid Intervention Team
5. Communications
6. Response and Staging
7. Incident Rehab
8. Record Keeping
9. Post-Incident Analysis

- Fires
- Hazardous Material
- Aircraft Emergencies
- Technical Rescue of Any Nature
- Emergency Medical incidents
- Any incident at which the potential for, or imminent threat of, fire, explosion, or release of hazardous materials exists.

When command has been established by another agency or jurisdiction, it shall be the responsibility of the senior responding officer to notify the Incident Commander (IC), Liaison, or Staging upon the arrival of Yamhill Fire Protection District resources.

When command has not been established upon Fire District arrival, or if the fire district arrives first (example: wildland fire outside the district), that fire resource or company shall follow standard guidelines for establishing command until relieved by the particular agency or jurisdiction representative. When managing an incident, the appropriate agency's radio channel shall be used to command the incident.

Fire District personnel shall use the Incident Management System to protect and account for its personnel during those incidents where other agencies or jurisdictions are responsible for the command function. However, in those situations where Fire District resources are utilized contrary to safe and accepted incident management practices, supervisors shall have the authority and responsibility to limit Fire District involvement and/or remove resources from the incident scene.

Yamhill Fire Protection District

District Policies, Procedures, & SOG's

MISSION

*Yamhill Fire Protection District is dedicated to
serve and protect our community*

District Policies

OPERATIONS

OPS – 411

Incident Command

Page 3 of 4

Issued: December 9, 2014

Definitions:

Command Post

The stationary position of the, Incident Commander. And other function officers, as assigned by the Incident Commander. The command post shall be identified by a rotating green light or as designated by the Incident Commander.

Company

A task oriented group consisting of a minimum of two (2) personnel who arrive on a specific unit, a duty crew, or personnel arriving on understaffed units and combined to form a company.

Company Officer

The senior member of a company who is responsible for supervision of the company, handling any radio traffic, keeping track of personnel assigned to his/her company and other supervisory functions.

Formal Command

Established when announcement is made on the radio verifying who is in command and the location of the command post.

Incident Commander

The person who assumes overall command, responsibility and control of personnel and apparatus at the emergency incident scene.

Multiple Alarms

Any response above the standard initial assignment (i.e. – third alarm structure fires, special calls for additional extrication equipment or a request for single mutual aid equipment).

Yamhill Fire Protection District

District Policies, Procedures, & SOG's

MISSION

*Yamhill Fire Protection District is dedicated to
serve and protect our community*

District Policies

OPERATIONS

OPS – 411

Incident Command

Page 4 of 4

Issued: December 9, 2014

Pre-Emergency Survey

An overview of the layout and potential hazards of a particular building in terms of size, hazards, and built-in fire protection.

Post Incident Analysis

The reconstruction of an incident to assess the chain of events that took place, the methods used to control the incident, and how the actions of emergency personnel contributed to the eventual outcome.

Division

A unit of emergency scene control designated by geographic location.

Group

A unit of emergency scene control designated by function.

Tactical Worksheet (Tacsheet)

A systematic worksheet designed to give the Incident Commander a standard format on which to record and track all important incident activities.