

Yamhill Fire Protection District

District Policies, Procedures, & SOG's

MISSION

*Yamhill Fire Protection District is dedicated to
serve and protect our community*

District Procedure

OPERATIONS

OPS-EMS – 507.1

Patient Care Report Writing (PCR)

Issued: September 3, 2015

PURPOSE:

To provide a standard for writing PCRs for medical care provided to patients whether or not they are transported to the hospital. It is also to provide a standard for leaving a PCR with the transporting medic, the hospital, or returning the PCR at a later time, if necessary. (Oregon Administrative Rules 333-250-0044)

PROCEDURE:

1. A fully completed PCR has to be done if patient contact has been made. A patient is an ill, injured or disabled person who may need transport or require medical care. A Patient refusal will be completed on everyone that is able to refuse care.
2. A Patient Care Report (PCR) worksheet must be completed and left in the locked drawer in the Map Room. Patient refusals will also be placed in the same drawer. The Fire Chief or his/her designee will collect these reports and scan them into the electronic report.
3. The electronic PCR must be completed for all calls. If you are required to leave the station before finishing the electronic PCR, you need complete it within 48 hours.
4. Any EMR/EMT doing patient care can fill out the PCR. If skills are performed outside the scope of practice of the EMR/EMT writing the PCR, the person performing the skills must have their name documented in the PCR along with the person writing the PCR. The PCR must clearly indicate the person performing the skills.
5. If a patient is not transported, the PCR worksheet must be completed and placed in the secured drawer, and the electronic PCR completed within 48 hours. **Under no circumstances is the PCR to be taken out of the station.**
6. Note the PCR's **cannot** be left where others can view the PCR.