

# Yamhill Fire Protection District

District Policies, Procedures, & SOG's

## *MISSION*

*Yamhill Fire Protection District is dedicated to  
serve and protect our community*

## District Policies

ADMINISTRATIVE

ADMIN – 107

Reimbursement of Expenses

Issued: January 11, 2005

Revised: January 14, 2014

### A. REIMBURSEMENT

A majority vote of the Board establishes reimbursement for actual and reasonable travel and other expenses incurred in the performance of official District duties.

### B. DOCUMENTATION

Board members incurring reimbursable expenses shall submit proper documentation of such expenses to the Chief Executive Officer for reimbursement by the district.